



CHANDIGARH STATE AIDS CONTROL SOCIETY, UT, CHANDIGARH
INTERNATIONAL HOSTEL, MADHYA MARG (NEAR PGIMER),
SECTOR 15, CHANDIGARH
PHONE NO. 2544563, 2783300, Fax No. 2700171

RATE CONTRACT FOR HIRING OF TAXI FOR ONE YEAR

To

Memo no. CSACS/PO/2014/3439-61- Dated, Chandigarh the 14/5/2014.

Dear Sir/Madam,

Sub: Rate contract for hiring of taxi for one year.

1. You are invited to submit your most competitive quotation for the following item :-

S.NO	Vehicle	Local Tours			Out station		
		Full day local tour	Rate if extra mileage & hours	Extra hour	Up to 250 km	Extra km @	Night halt
		8 hrs/ 80 km	Extra Km @	Extra @ per hour			
01.	Tata Indigo A/C						
02.	Tata Indigo – Non- A/c						
03.	Tata Indica A/c						
04.	Tata Indica – Non- A/c						
05.	Innova A/c						
06.	Innova - Non- A/c						
07.	Scorpio A/c						
08.	Scorpio - Non- A/c						

2. BID PRICE

- The contract shall be for the full vehicles as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The duration of the contract shall be one year.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. The contract can be further extended for one year as the same terms and conditions subject to satisfactory service of the contractor.

- E) The prices shall be quoted in Indian Rupees only.
F) The taxi should bear valid registration number must have valid permit.
G) Service, repair and charge of petrol/ diesel will be the responsibility of the owner.
H) Parking charges/ Toll tax/ other interstate taxes will be borne by the agency.
I) Duty slip will be signed by the touring officer and the driver
J) Bills will be submitted by travelling agency alongwith duty slip.
3. Each bidder shall submit only one quotation.
4. a) Driver of the vehicle shall be well trained and must have valid license
b) The Driver of the vehicle must know the geographical structure of the city to which the vehicle has been hired.
c) In case the successful tenderer fail to sent the vehicle on the desire date and time, vehicle shall be hired from any other taxi stand at the risk & cost of contractor.
5. **VALIDITY OF QUOTATION**
Quotation shall remain valid for a period of not less than 90 days after the deadline date specified for submission.
6. **EVALUATION OF QUOTATION**
The CSACS shall evaluate and compare the quotations determined to be substantially responsive i.e. which
i. are properly signed; and
ii confirm to the terms and conditions and specifications.
i. the vendor should have TIN/ Service tax registration number.
7. **AWARD OF CONTRACT**
The contract shall be awarded to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
Notwithstanding the above, the CSACS reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
The bidder whose bid is accepted will be notified of the award of the contract by the CSACS prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made within due course of time, after getting satisfactory service from service provider.
9. You are requested to provide your offer latest by 2.00 P.M hrs. on **26/05/2014 preferably by Registered Post superscribing "QUOTATION FOR HIRING OF TAXI DUE ON 26/05/2014"** on the envelope. **Unlabelled envelopes are likely to be rejected.**
10. Quotations will be opened in the presence of the Bidders or their representative who wishes to attend at 3.00 p.m on **26/05/2014** in the office of the CSACS, UT Chd. The representative of the firm who wish to witness the proceeding for Opening of quotations shall come with signed authorization and Identity proof.
11. **Performance Security:-** Successful bidders will be required to furnish performance security for an amount of Rs. 16,000/- (Sixteen Thousand Only) in the form of Bank Guarantee or a Bank Draft in favour of Project Director, Chandigarh State AIDS Control Society, Chandigarh. The Performance security shall be valid till the expiry of the period of the contract. The performance security deposit may be forfeited in case of any terms & conditions of the contract are infringed or the bidder fails to provide satisfactory service during one year.

(Employer)



Name: **Project Director**
Address: **Chandigarh State AIDS Control Society,**
International Hostel,
Sector-15A, Chd.
Tel. No. **2544589, 2544563**
Fax No. **2700171**