



## CERR Process Flow for Renewal of Certificate – Clinical Establishment Profile

### 1. User Login Page:

On login screen, please enter your Login Id, Password and Verification Code respectively and Click “*Login*” button and you will be directed to the Home Page Screen. In case of first time users, they will be redirected to the Change Password Screen.

**THE CLINICAL ESTABLISHMENTS  
(REGISTRATION AND REGULATION) ACT, 2010**  
(Ministry of Health and Family Welfare, Government of India)

Follow three steps for provisional registration

Step 1: Create username/password

Step 2: Login and apply for provisional registration

Step 3: Get provisional certificate

**Sign in to CERRS**

Login Id  
test12

Password  
\*\*\*\*\*

Verification Code  
xogy8f xogy8f

Login

Forgot Password?

Don't have a Clinical Establishment ID?  
[Create New Account](#)

Site is best viewed in 1024 X 768 resolutions. Designed Developed and Hosted by NIC/NICSI. Content provided by Ministry of Health and Family Welfare.

*Note:* User/CE can login into CERR portal by entering its valid login credentials only.




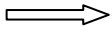
## 2. Home Page:

When the Provisional Certificate is expire,the home page looks like below, which contains a link “*ReNew*” and user can apply for Renew Provisional Certificate of its establishment.

For the Renewal of Provisional Certificate, a user has to fill complete & valid details of its establishment accordingly.

A user can also know the current status of its applied application.

S.No	Name of Establishment	Address	District	State	Owner's Name	Certificate No	Valid Upto	Status	Action
1	<a href="#">Testing27/11/2013//2</a>	dddd	Gonda	UTTAR PRADESH	Test			Applied-for-Renew	<a href="#">View</a>
2	<a href="#">Testing27/11/2013</a>	ggggggggg	Gaya	BIHAR	Test			Applied	<a href="#">View</a>
3	<a href="#">Testing26/11/2013</a>	hhhhhhhhh	Agra	UTTAR PRADESH	Test			Applied-for-Renew	<a href="#">View</a>
4	<a href="#">Testing25/11/2013</a>	ddddd	Ambedkar Nagar	UTTAR PRADESH	Test			Applied	<a href="#">View</a>
5	<a href="#">testing07112013/2</a>	jsdfkljsdfjsd	Agra	UTTAR PRADESH	Test	914600005	30/04/2014	Approved	<a href="#">ReNew</a> / 





3. When click on ReNew button it redirected to Registration Page.

The screenshot shows a web browser window displaying the 'ESTABLISHMENT DETAILS' page. The page header includes the logo of the Ministry of Health and Family Welfare, Government of India, and the text 'THE CLINICAL ESTABLISHMENTS (REGISTRATION AND REGULATION) ACT, 2010 (Ministry of Health and Family Welfare, Government of India)'. The status is 'Approved - Provisional'. The form contains the following fields:

- 1. Name of the Clinical Establishment:
- 2. Address:  Address2:  Village/Town/City:   
State/UT:  District:  Pin code:   
STD code:  Telephone:  Mobile:   
Fax:  E-mail ID:  Website (if any):
- 3. Name of the owner:  Middle:  Last:   
 Same as Clinical Establishment  
Address 1:  Address 2:  Village/Town/City:   
State/UT:  District:  Pin code:   
STD code:  Telephone:  Mobile:   
E-mail ID:  ID Proof:  Driving License No:
- 4. Name of the Person In charge:  Middle:  Last:   
 Same as Owner detail  
Qualification(s):   
Registration Number:  Name of Central/State Council (with which registered):   
STD code:  Telephone:  Mobile:

This Registration page contains all the information as entered in previous Registration. User / Applicant can change any field of information of its establishment accordingly.




Click on Declaration Statement for provided details under CERR Act 2010. Once all complete details entered in the form & click on *Renew Link* button, this detailed application will send to District Registration Authority for Approving/Rejecting the form. And message will be displayed “*Your Application submitted successfully, Please login after 10 days and check the status.*”

Your application has been sent successfully. Please login after 10 days and check the status.

Back

### 5.0 Approval / Rejection of Clinical Establishment Application Screen:

All the Clinical Establishment complete non editable details would verified by an inspection officer of DRA Official. On the based inspection report of DRA Officer, DRA Officer approves/rejects the CE. Application on based of the inspection. The *Status: Applied-for-Renew* field will be change on based of the DRA official inspection.

S.No	Name of Establishment	Address	District	State	Owner's Name	Certificate No	Valid Upto	Status	Action
1	<a href="#">Testing27/11/2013//2</a>	dddd	Gonda	UTTAR PRADESH	Test			Applied-for-Renew	<a href="#">View</a>
2	<a href="#">Testing27/11/2013</a>	ggggggggg	Gaya	BIHAR	Test			Applied	<a href="#">View</a>
3	<a href="#">Testing26/11/2013</a>	hhhhhhhhh	Agra	UTTAR PRADESH	Test			Applied-for-Renew	<a href="#">View</a>
4	<a href="#">Testing25/11/2013</a>	dddddd	Ambedkar Nagar	UTTAR PRADESH	Test			Applied	<a href="#">View</a>
5	<a href="#">testing07112013/2</a>	jsdfkljsdjfsd	Agra	UTTAR PRADESH	Test	914600005	30/04/2014	Approved	<a href="#">ReNew</a> / 



## 5.1 Approved Clinical Establishment Application:

After the CE Application has approved by a DRA official, the home page of the CE user will update accordingly by Status, Certificate will upload & Approval Remark will displayed.

The screenshot shows the home page of the CERR Phase-1 Portal. The header includes the logo of the Ministry of Health and Family Welfare, Government of India, and the text "THE CLINICAL ESTABLISHMENTS (REGISTRATION AND REGULATION) ACT, 2010". Below the header, there are navigation links: Home, Change Password, Logout, and a welcome message "Welcome test". The main content area is titled "Application Summary" and contains a search bar with a dropdown menu set to "All" and a "Search" button. To the right of the search bar is a link "Apply for New Provisional Certificate". Below the search bar is a table with the following data:

S.No	Name of Establishment	Address	District	State	Owner's Name	Certificate No	Status	Action
1	testing	testing	South District	SIKKIM	testing	1124300004	Approved	View / PDF

From here a CR user can able to open its provisional certificate & can read the remark which was given by the DRA Official.

CE user can also view the changed status of its CE to *Status: Approved – Provisional* and certificate is also attached at top of the application in **pdf** format.

The screenshot shows the "ESTABLISHMENT DETAILS" page of the CERR Phase-1 Portal. The header includes the logo of the Ministry of Health and Family Welfare, Government of India, and the text "THE CLINICAL ESTABLISHMENTS (REGISTRATION AND REGULATION) ACT, 2010". Below the header, there are navigation links: Home, Change Password, Logout, and a welcome message "Welcome testing". The main content area is titled "ESTABLISHMENT DETAILS" and contains a "Status: Approved-Provisional" label. Below the status label is a "Certificate" icon. The main content area is divided into three sections:

- 1. Clinical Establishment details (1 & 2) \***
  - 1. Name of the Clinical Establishment: testing
  - 2. Address1: testing, Address2: , Village/Town/City: , State: SIKKIM, District: South District, Pin code: 110011, STD code: , Telephone: , Mobile: , Fax: , E-mail ID: , Website (if any):
- 3. Owner details \*  Same as above**
- 3. Name of the owner: testing**
  - Address1: testing, Address2: , Village/Town/City: , State: SIKKIM, District: South District, Pin code: 110011, STD code: , Telephone: , Mobile: ,



## 5.2 Rejected Clinical Establishment Application:

After the CE Application has rejected by a DRA official, the home page of the CE user will update accordingly by Status, & Rejection Remark will displayed

S.No	Name of Establishment	Address	District	State	Owner's Name	Certificate No	Status	Action
1	testing	testing	South District	SIKKIM	testing		Rejected	Re-Apply

From here concerned user can read a rejection remark which was given by the DRA Official after an inspection report.

CE user can also view the changed status of its CE to *Status: Rejected – Provisional* on clicking on the establishment name.